

**SOCIAL WORK SECTION  
MEETING MINUTES  
JANUARY 12, 2011**

**PRESENT:** Eric Alvin, George Kamps, Nicholas Smiar, Mary Jo Walsh, Daryl Wood

**EXCUSED:** None.

**STAFF:** Colleen Baird, Legal Counsel; Kimberly Wood, Bureau Assistant; and other Department staff

**GUESTS:** Charles Zastrow, George Williams College; Joann Barndt; Cindy West and Daryl Haessig, Upper Iowa University; Marc Herstand and Jeni Frazer, National Association of Social Work (NASW) – WI; Michael Wallace, UW Whitewater/Wisconsin Council on Social Work Education (WCSWE)

**CALL TO ORDER**

George Kamps, Chair, called the meeting to order at 9:07 a.m. A quorum of five (5) members was present.

**APPROVAL OF AGENDA**

**Amendments to the Agenda:**

- After Item “E” (open session) **REMOVE:** “Class 1 Hearing on Denial of Applications for Licensure: Starting at 10:00 a.m.”
  - John LeClair: Class 1 Hearing on the Denial of Application for Social Worker Certification
- Item “G” (closed session) **REMOVE:** “Deliberation on Hearings for application Denials”
  - John LeClair: Class 1 Hearing on the Denial of Application for Social Worker Certification
- After Item “I” (open session) Under the item titled “Other Section Business”  
**ADD:** “Consider Section Attendance at a 2011 ASWB Board Member Training Session”

**MOTION:** Mary Jo Walsh moved, seconded by Daryl Wood, to approve the agenda as amended. Motion carried unanimously.

**SEATING ELECTION OF SECTION OFFICERS FOR 2011**

The Section recognized its 2011 Board officers: Chair: George Kamps, Vice Chair: Eric Alvin, and Secretary: Daryl Wood.

## **APPROVAL OF MINUTES OF OCTOBER 27, 2010**

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to approve the minutes of October 27, 2010 as published. Motion carried unanimously.

### **ADMINISTRATIVE REPORT**

#### **Introduction of New Department Leadership**

The Section reviewed the make-up of new Department leadership; Dave Ross, Secretary; John Scocos; and John Murray, Executive Assistant.

The Section was advised of the following staff updates:

- Michael Trepanier has been appointed as the Administrator of the Division of Board Services.
- Pam Haack, Paralegal – Division of Board Services, has retired.
- Sharon Henes, former Department Monitor, has been hired to fill the paralegal vacancy created by Pam Haack's retirement effective as of January 30, 2011.

Dave Ross, Secretary, and John Murray, Executive Assistant, appeared before the Section to introduce themselves. The Section took the opportunity to inform Secretary Ross and John Murray of impending issues related to the field of substance abuse counseling.

#### **Board Member Emergency Contact Form**

Kimberly Wood informed the Section that the Division of Board Services is updating its emergency contact information for board members. She requested that the members of the Section complete and return this form prior to the close of today's meeting.

#### **Annual Policy Review**

The Section did not review this topic in lieu of the annual policy review that was provided at the MPSW Joint Board meeting the day prior.

#### **Board Member Appointments**

George Kamps made the following appointments:

Credentialing Liaison: Mary Jo Walsh, George Kamps

Continuing Education Liaison: Nicholas Smiar

Division of Enforcement – Monitoring Liaison: Mary Jo Walsh, Eric Alvin – alternate

Professional Assistance Program (PAP) Liaison: Mary Jo Walsh, Eric Alvin – alternate

ASWB Exam Issues: Nicholas Smiar

Screening Panel: Eric Alvin, Daryl Wood, Nicholas Smiar – alternate

## **PRESENTATION OF PROPOSED STIPULATION AND ORDERS**

### **Jennifer E. Berger, CSW (07 SOC 073)**

Attorney Aaron Konkol, Division of Enforcement Attorney, presented the Stipulation, Final Decision and Order in the matter of disciplinary proceedings against Jennifer E. Berger, CSW (07 SOC 073).

## **STATUS OF RULES AND STATUTES**

Colleen Baird informed the Section that MPSW 1.11, Wis. Admin. Code, Relating to Psychometric Testing, became effective as of January 1, 2011. She indicated that Bruce Kuehl is drafting a summary of the impact of this new rule for posting to the Department website. She noted that the Section has other rules pending at this time and noted that once the bureau is fully staffed the rule making process should move forward.

Eric Alvin reported that the Social Work Training Certificate Taskforce met last Friday where they conducted a significant amount of work. He stated that the Taskforce is close to completing its work, and indicated that the group is expanding upon the reasoning for the rule changes it is proposing. He indicated that the Taskforce has scheduled its next meeting for Friday, January 28, 2011 and informed the Section that it is likely that the draft rules will be available for Board review at its March meeting.

## **DISCUSSION ON POSSIBLE WEBSITE IMPROVEMENTS AND REVIEW OF FREQUENTLY ASKED QUESTIONS (FAQ) RELATING TO THE SCOPE OF PRACTICE OF SOCIAL WORK**

Eric Alvin indicated that he is still working on the organization of the Section's frequently asked questions (FAQs), the distribution of these questions to the appropriate pages of the website, and the content of these questions.

The Section discussed website improvements on the Department website and voiced concerns about links on the Department webpage to general FAQ information that could confuse licenses and possibly prevent individuals from locating the practice FAQs. The Section requested that Kimberly Wood research the ability of the Department to provide links to the practice FAQ pages on the general FAQ pages.

The Section will discuss this topic at the March meeting.

## **SOCIAL WORK SUPERVISORY STANDARDS – GEORGE KAMPS**

George Kamps recapped discussion from the October 2010 Joint Board meeting and referenced Bruce Kuehl's efforts in drafting a supervisory attestation form for the MFT section. He indicated that he has also received a draft of the Professional Counselor Section's attestation form.

The Section briefly discussed a concern regarding Social Workers being supervised by licensees of the other Section's of the Joint Board. George Kamps indicated that the standardization of the supervisory requirements of the Section's should help to quell issues that could arise as a result of having supervision conducted by an individual that does not hold a credential in the area they are supervising. The Section discussed the need for an approved supervisor to adhere to the requirements outlined on the Section's attestation form.

### **REVIEW OF CALIFORNIA CLINICAL EXAMINATION AND BOARD DETERMINATION OF SUBSTANTIAL EQUIVALENCE TO THE ASWB CLINICAL EXAMINATION**

Nicholas Smiar reported to the Section that as of this year California law requires the ASWB examination as a requirement for obtaining a social work credential. He reported to the Section regarding information he gathered at the ASWB Annual meeting respective of California credentialing of social workers. Nicholas Smiar noted that a California representative was not present at the annual meeting.

The Section discussed California reciprocity applicants and the comparability of the state's examination to that offered by the ASWB. As a result of the research he has conducted, Nicholas Smiar recommended that the Section accept applicants that have completed the California Social Work Board examination.

The Section expressed its gratitude for the work of Nicholas Smiar in locating information relevant to the California Social Work examination.

### **CLASS 1 HEARINGS ON DENIAL OF APPLICATIONS FOR LICENSURE**

#### **John LeClair: Class 1 Hearing on the Denial of Application for Social Worker Certification**

The Section noted that a scheduling issue has prevented John LeClair from appearing for the purpose of this class 1 hearing. This item was removed from today's agenda.

### **2010 ASWB ANNUAL MEETING REPORT – NICHOLAS SMIAR**

Nicholas Smiar reported to the Section regarding his experience at the 2010 ASWB Annual Meeting.

The Section was informed by Nicholas Smiar that ASWB has released the 2010 Analysis of the Practice of Social Work. He indicated that this report is used as a basis for revisions to the examination and indicated that the next phase is to compare this report against exam content in an effort to make the examination reflect the realities of social work practice.

Nicholas Smiar distributed a document to the members of the Section titled "ASWB Advanced Generalist Exam Pilot Program". He explained that this document outlines changes, including the reason for the modifications, to the advanced generalist examination that will become effective in 2012. Joanne Barndt provided comments to the Section in terms of the Advanced Generalist exam. She indicated that ASWB will provide an expanded version of this examination and an expanded period of time for completion at no cost to the test taker beginning January 1, 2011 and ending June 30, 2011.

The Section discussed its certified independent social work (CISW) credential and explored the demand for this credential in Wisconsin. The Section discussed the difficulty it faces in filling the CISW board member vacancies. Section discussion of the viability of this credential and whether it should be eliminated ensued. Joanne Barndt spoke to the historical basis for the CISW credential. The Section reviewed the number of active CISW credentials and requested that the Department generate statistical data regarding the number of individuals that have obtained the CISW credential in 2010 and requested a report at its March meeting.

#### **APPROVAL OF PSYCHOMETRIC TESTING AFTER THE MAILING OF THE AGENDA**

Colleen Baird indicated that the Section may see more activity under this agenda topic in the future as a result of the recent change to MPSW 1.11, relating to Psychometric Testing, effective as of January 1, 2011.

#### **SCREENING PANEL REPORT**

Eric Alvin reported that the screening panel has met twice since the last meeting of the Section. He indicated that the screening panel convened via phone on December 1, 2010 and that ten (10) cases were reviewed, two (2) cases were opened, seven (7) cases were closed, and additional information was requested for one (1) case. Eric Alvin reported that today's screening panel meeting yielded the same results as the December meeting.

#### **VISITOR COMMENTS**

None.

**CONVENE TO CLOSED SESSION**

**MOTION:** Nicholas Smiar moved, seconded by Daryl Wood, to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Eric Alvin-yes; George Kamps-yes; Nicholas Smiar-yes; Mary Jo Walsh-yes; and Daryl Wood-yes. Motion carried unanimously.

The Board convened into Closed Session at 10:48 a.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Eric Alvin moved, seconded by Nicholas Smiar, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 1:18 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED  
SESSION IF VOTING IS APPROPRIATE**

**REVIEW OF REQUESTS FOR WAIVER OF CONTINUING EDUCATION  
REQUIREMENTS**

**Request for Waiver of Continuing Education Requirements Submitted By C.H.**

**MOTION:** Nicholas Smiar moved, seconded by Daryl Wood, to grant the request of C.H. for a waiver of the continuing education requirements for the 2009 – 2011 biennium, contingent upon the receipt of a plan for completion of continuing education requirements for the 2011-2013 biennium on or before February 28, 2011. Motion carried unanimously.

**Request for Waiver of Continuing Education Requirements Submitted By M.M.**

**MOTION:** Nicholas Smiar moved, seconded by Mary Jo Walsh, to grant M.M. a waiver of continuing education requirement for the 2009-2011 biennium. Motion carried unanimously.

**DELIBERATION ON HEARINGS FOR APPLICATION DENIALS OR ANY  
RECEIVED AFTER MAILING OF THE AGENDA**

**John LeClair: Class 1 Hearing on the Denial of Application for Social Worker  
Certification**

Deliberation of this item was removed from this agenda.

**DELIBERATION ON PROPOSED STIPULATION AND ORDERS OR ANY  
RECEIVED AFTER MAILING OF THE AGENDA  
JENNIFER E. BERGER, CSW  
(07 SOC 073)**

**MOTION:** Eric Alvin moved, seconded by Mary Jo Walsh, to reject the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against Jennifer E. Berger, CSW (07 SOC 073). Motion carried unanimously.

**DELIBERATION OF PROPOSED ADMINISTRATIVE WARNINGS OR ANY  
RECEIVED AFTER THE MAILING OF THE AGENDA**

**10 SOC 053**

**MOTION:** Daryl Wood moved, seconded by Eric Alvin, to issue an administrative warning in the matter of case number 10 SOC 053. Motion carried unanimously.

**DIVISION OF ENFORCEMENT  
CASE STATUS REPORT**

**07 SOC 035**

**MOTION:** Daryl Wood moved, seconded by Nicholas Smiar, to close case 07 SOC 035 for no violation. Motion carried unanimously.

**09 SOC 056**

**MOTION:** Eric Alvin moved, seconded by Daryl Wood, to close case 09 SOC 056 against C.P. and H.K. for prosecutorial discretion (P2) and against M.B. for prosecutorial discretion (P7). Motion carried unanimously.

**10 SOC 039**

**MOTION:** Nicholas Smiar moved, seconded by Daryl Wood, to close case 10 SOC 039 for insufficient evidence. Motion carried unanimously.

**10 SOC 036**

**MOTION:** Mary Jo Walsh moved, seconded by Eric Alvin, to close case 10 SOC 036 for no violation. Motion carried unanimously.

**APPROVAL OF APPLICATIONS  
FILE REVIEW 1/11/2011**

**CLINICAL FILES**

**FIRST REVIEW**

BEST, AMBER-approved  
BLANCHETT, NICOLE-approved  
BUSHMAN, JENNIFER-intent to deny  
COTTINGTON, AMY-approved  
COX, JAMIE-approved  
GEIGER, BREANNA-intent to deny  
GIANNOPOULOS, TAMMY-intent to deny  
GONZALEZ, LUCIANA- intent to deny  
HACKBARTH, LEAH- intent to deny  
HERNANDEZ, NANCY-approved  
LONG, BRIGET-approved  
MAJINSKI, NICOLE- intent to deny  
MATTSON, MARY- intent to deny  
MOHRLAND, CHARIS- intent to deny  
OLSEN, ANN-MARIE-approved  
PEYTON, LYNN- intent to deny  
PHILLIPS, LAURA- intent to deny  
REYNOLD, KRISTI-approved  
RUE, AMANDA- intent to deny  
SNYDER, SANDRA-approved  
STOCKWELL, JULIE-approved  
WICHERT, JACQUELINE-approved

**SECOND REVIEW**

JARVIS, ROBERT-approved  
PLETTNER, AMY-deny

**MISCELLANEOUS FILES**

BAARS, KRISTY-approved pending completion of 1 clinical course  
FEHLER, ELIZABETH-degree lacking psychopathology course  
HENKELMAN, MALISSA-request denied  
LIEB, LAUREN-appearance requested  
MERKEL, JESSICA-request denied



**SWTC FILES**

**FIRST REVIEW**

ALDRIDGE-BROWN, ARETHA-employment-approved  
BRAATZ, ARIANNAH-course-intent to deny  
BRAUNREITER, JULIE-experience-approved  
-courses-approved  
BRISKY, LEAH-experience—approved pending receipt of transcript  
BROOKINS, JUDY-experience-approved  
CAUSEY, BREEN-experience-approved  
CHRISTIANSON, JANET-experience preapproval-approved  
CONN, ALANE-experience-approved  
DUDECK, KIRBI-experience-approved  
ELLESTAD, RHEA-experience-approved  
FLEUETTE, ANDRE-course-approved  
GARNETTE, MICHELLE-course-approved  
GABLER, WILLIAM-courses- CISKE, MARK-course- intent to deny  
-experience- CISKE, MARK-course- intent to deny  
GESELL, DANIEL-courses- CISKE, MARK-course- intent to deny  
GIFFORD, HOLLY-course- CISKE, MARK-course- intent to deny  
HEUVER, TRISHA-course-approved  
HUBANKS, CASSIE-experience-denial  
KENS MOE, MANDY-experience-approved  
course-approved  
KUPIETZ, DANA-courses- intent to deny  
LAWRENZ, LAURIE- experience-approved  
LUTZ, BRENDA-experience-approved  
MALANEY, COLIN-degree-intent to deny  
courses-intent to deny  
OLSON, MARY JANE-degree-approved  
Courses-2 approved, 2 intent to deny  
PHELPS, KELLY-experience-approved  
PRUDLICK, CARIE-courses-intent to deny  
Experience-intent to deny  
ROEMER, REBECCA-courses-approved  
STEFFENS, VICKY-experience-approved  
UEHLING, MICHELLE-degree-intent to deny  
Course-intent to deny  
WARD, TERESA-experience-denial  
ZOLICOFFER, LETHA-experience-approved  
ZURN, CRYSTAL-experience-intent to deny

**SECOND REVIEW**

ANDERSON, RACHAEL-degree-denial  
-hearing-denial  
CISKE, MARK-course-denial  
LODUHA, VALERIE-courses-denial  
ZERSEN, LESLIE-degree-denial

**MOTION:** Nicholas Smiar moved, seconded by Eric Alvin, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

**DOE – Signature Collection**

Signatures were obtained for all required documents.

**OTHER SECTION BUSINESS**

**Consider Section Attendance at a 2011 ASWB Board Member Training Session**

George Kamps informed the Section of the ASWB Board Member Training Dates for 2011: March 4-6, 2011, June 24-26, 2011 and August 26-28, 2011. The Section discussed whether to designate a Section member to attend one of the 2011 training dates. The Section took action on this matter as reflected in the motion below.

**MOTION:** Mary Jo Walsh moved, seconded by Eric Alvin, to authorize Nicholas Smiar to attend ASWB Board Member training on either June 24, 2011 or August 26, 2011, at his discretion. Motion carried unanimously.

The Section took the opportunity to discuss its desire to support the qualifications and strengths of Jeff Scanlan for reappointment as its bureau director. The Section discussed how to approach this matter. The Section took the action outlined in the motions below.

**MOTION:** Eric Alvin moved, seconded by Nicholas Smiar, to authorize George Kamps to send a letter on behalf of the Section regarding its support of the appointment of Jeff Scanlan as a Bureau Director in the Division of Board Services. Motion carried unanimously.

**MOTION:** Daryl Wood moved, seconded by Eric Alvin, to authorize the individual members of the Section to send a letter regarding their support of the appointment of Jeff Scanlan as a Bureau Director in the Division of Board Services. Motion carried unanimously.

**ADJOURNMENT**

**MOTION:** Mary Jo Walsh moved, seconded by Eric Alvin, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:34 p.m.